



Hill-Murray School

The Catholic Benedictine Prep School, Grades 6-12

A search is underway at Hill-Murray School for an experienced professional to serve as Hill-Murray Theater Production Director for the 2022-2023 school year. This position is 12 months, 1.0 FTE., and reports to the Director of the Upper School. The Theater Director will serve as Hill-Murray's Director, Instructor, and Production Supervisor and has a unique opportunity to spread the love of theater, build on an incredible performing arts program, and continue to lead the way in middle and high school theater in the Twin Cities.

Key Responsibilities:

- Nurture the school's theater and performing arts programs, from recruiting students to join to promote the programs throughout the community
- Work with students to allow them to experience and develop their interests and skills in the various aspects of dramatic productions
- Coordinate all stages of the production process, from design and pre-production stages to rehearsal and final performances for all Hill-Murray productions
- Teach acting principles to students, often in a group setting
- Develop and teach elective courses, such as acting & directing to high school and middle school students
- Instruct classes with enthusiasm, creativity, and sensitivity to student learning styles
- Work collaboratively with administrators and faculty, and foster strong working relationships with all members of the Arts department
- Direct a robust portfolio of theatrical experiences that engage Hill-Murray's theater community year-round
- Work with colleagues to schedule the theater usage
- Represent Hill-Murray at professional meetings and conferences
- Create an adaptable lesson plan based on student levels and ability
- Facilitate theater enrichment opportunities and seek extracurricular performances on behalf of students
- Commit to professional growth through participation in professional learning communities and development opportunities
- Other duties, as assigned

General Responsibilities of Catholic School Employment:

Employment in and by a Catholic school is substantially different from secular employment. Catholic school employees must conduct themselves in a manner that is consistent with and supportive of the mission and purpose of the school. An employee's behavior must not violate the faith, morals, or laws of the Church or the Archdiocese, to embarrass the school or give rise to scandal. It is preferred that all employees be active, participating members of a faith community.

Compensation and Benefits:

Salary and Benefits as indicated on Confirmation of Terms and Conditions of Employment.

Applications Guidelines:

For consideration, please submit your cover letter and resume as one PDF to jlewis@hill-murray.org.