

## **IMPORTANT INFORMATION ABOUT COMPUTERIZED LUNCH SYSTEM AT HILL-MURRAY**

- ♥All children in the same family use the same account. Each child has their own PIN number for accessing the lunch account.
- ♥Deposits can be made from 6:30 am until 12:45 pm school days in the cafeteria. Deposits made before 9:00 am will be posted to the lunch account by 10:00 am. Deposits made after 9:00 am will be posted the next school day.
- ♥Deposits can be made in the cafeteria during the hours mentioned above; they can also be mailed to H-M and marked attention FOOD SERVICE. You may also leave a payment in the FOOD SERVICE mailbox in the main office at H-M. Also on line payments can be made.
- ♥Deposits can be either cash or check. Checks should be made out to TAHER FOOD SERVICE.
- ♥Students will be informed when their balance reaches \$10.00 per family member. They will be reminded to bring in a deposit.
- ♥Students will not be able to use their account with a zero balance. The system is set up like a checking account rather than a charge account. If a student has a negative balance, they may make a deposit that day while purchasing lunch. The deposit needs to be given to the cashier when going through the lunch line.
- ♥Students should be reminded to keep his or her PIN number confidential.
- ♥Lunch accounts can be viewed on line. Go to the Taher Food Service Link on the HM web site under the Parent tab on the main page. Choose the Login to your Word Ware account option. You will need to enter your Family ID number and PIN number. You were given a Family ID number when the account was set up. Your PIN number is the last four digits of the phone number food service has on file. On line payment information is also available on the main Taher Food Service page. If you do not know this information, you can call Nancy Lynch at 651-748-2434 to get it.

### **NEW THIS YEAR!!!!**

When you login for the first time at the Taher food service page on the HM web site you will be prompted to create your own personal Family ID number and PIN. This change is being implemented by Word Ware to add additional security to the program. If you have logged in before you will use the Family ID and PIN that you have used in the past. You will then be walked through the procedure to create your own information.

If at any time you have questions or concerns please feel free to contact me at H-M. My direct dial number is (651) 748-2434

Sincerely,  
Mrs. Nancy Lynch  
Food Service Director Hill-Murray