

**Jane Doe**  
**123 Main Street**  
**Saint Paul, MN 55109**  
**651.777.1376**  
**111-22-3333**

## **Activities Resume**

### **Education**

11<sup>th</sup> (Sem. 2) – 12<sup>th</sup> Hill-Murray School, Maplewood, MN (Senior)  
11<sup>th</sup> (Sem. 1) Fort Snelling Academy, St. Paul, MN  
9<sup>th</sup> – 10<sup>th</sup> Saint Bernard’s High School, St. Paul, MN

### **Awards**

11<sup>th</sup> “B” Honor Roll, Hill-Murray School  
11<sup>th</sup> Art Student-of-the-Month, Hill-Murray School  
11<sup>th</sup> Honorable Mention, Ceramics, Ridgedale Library Teen Art Contest  
11<sup>th</sup> Spirit Award, Group Facilitator, Power of One Foundation, Inc.  
11<sup>th</sup> “B” Honor Roll (Quarter 1), “A” Honor Roll (Quarter 2), Fort Snelling Academy  
9<sup>th</sup> – 10<sup>th</sup> “B” Honor Roll, Saint Bernard’s High School  
10<sup>th</sup> Spirit Award, St. Bernard’s Power of One Group, Power of One Foundation, Inc.  
10<sup>th</sup> High School Letters in Soccer, Theater, and Cheerleading  
10<sup>th</sup> Most Spirited Award, Cheerleading, Saint Bernard’s High School

### **Special Experiences**

11<sup>th</sup> - 12<sup>th</sup> Teaching Assistant, Ceramics, Minnetonka Center for the Arts, Wayzata, MN  
11<sup>th</sup> Mission and Service Trip, Saltillo, Mexico, St. Leo the Great Catholic Church, Saint Paul, MN  
9<sup>th</sup> – 10<sup>th</sup> Group Facilitator, St. Bernard’s Power of One Group, Power of One Foundation, Inc.

### **Work Experiences**

11<sup>th</sup> – 12<sup>th</sup> *Pharmacy Clerk*, St. Paul Corner Drug, Saint Paul, MN  
Provide customer service in pharmacy and soda fountain;  
Interact with diverse inner city and elderly clientele.

7<sup>th</sup> – 10<sup>th</sup> *Special Projects*, Bloomington Public Schools,  
Bloomington, MN  
Provide clerical/project support on an as needed basis;  
Assist with summer school registration  
10<sup>th</sup> *Counter Clerk*, PJ Murphy Bakery, St. Paul, MN  
Provided customer service to bakery customers; handled  
wedding cake and other special orders

### **Languages**

9<sup>th</sup> – 10<sup>th</sup> German (3 years)

### **Extracurricular and Volunteer Activities**

7<sup>th</sup> – 12<sup>th</sup> Ceramics Student, Minnetonka Center for the Arts,  
Wayzata, MN  
11<sup>th</sup> – 12<sup>th</sup> Eucharistic Minister, St. Leo the Great Catholic Church, St.  
Paul, MN  
11<sup>th</sup> Prom Committee, Hill-Murray School  
10<sup>th</sup> Peer Minister, St. Leo the Great Catholic Church, St. Paul,  
MN  
9<sup>th</sup> – 10<sup>th</sup> Varsity Soccer, Saint Bernard's High School  
9<sup>th</sup> Choir, Saint Bernard's School