

## MLA Works Cited Information – New Guidelines (2009):

*If you can't find what you need on this sheet, please ask your teacher or look it up in the  
MLA Handbook, R 808 MLA.*

### Periodicals Published in Online Databases (ProQuest, SIRS, ABC-CLIO, etc.)

#### **The order:**

Author's last name, author's first name. Title of article (in quotes). Name of the periodical/magazine/newspaper (in italics) series number (if available) volume number (for scholarly journal) issue number (if available, for scholarly journal) date of publication (day, month, and year, as available; if no date is available, put n.d.): inclusive page numbers (if there are no page numbers, put n. pag.). Title of database (in italics). Medium of publication (Web.). The date you accessed the article (day, month, year).

#### **What it looks like:**

Luhman, Thomas. "How to Cook Sausage." *New York Times* 13 April 2008: A3. *Proquest*. Web. 15 November 2008.

Marzolf, Patrick. "Looking Good in the 21st Century." *Private Investigators Weekly* 13 April 2007: 5-7. *Discovering Collection. Gale*. Web. 15 April 2008.

### Website article

#### **The order:**

Author's last name, author's first name (also could be the name of the editor, compiler, narrator, director, performer or translator of the work). Name of the article (if the work is independent – only thing on the site – put it in italics. If it is part of a larger work – one piece of an entire website – put the title in quotation marks). Overall title of the website (in italics), if it is different that the title of the article. Version or edition used (if available). Publisher or sponsor of the site (if there isn't one, put N.p.), date the article was posted (day, month, and year, as available; if no date is available, put n.d.). Medium of publication (Web.). Date you accessed the source (day, month, year). \*If work is untitled, identify it with a genre label (Home page, Introduction, Online posting, etc) – no italics OR quotation marks.

#### **What it looks like:**

Fetterly, Kathryn. *History is Life*. N.p., 1 Dec. 2008. Web. 9 Dec. 2008.

"Saint Paul, MN." Map. *Google Maps*. Google, n.d. Web. 5 Dec. 2008.

Watkins, Peter. "The Best Shoes in Town." *PBS Online*. PBS, 15 April 2008. Web. 11 Nov. 2008.

### Online Magazine/Newspaper

#### **The order:**

Author's last name, author's first name. Title of article (in quotes). Name of the periodical/magazine/newspaper (in italics) series number (if available) volume number (for scholarly journal) issue number (if available, for scholarly journal) date of publication (day, month, and year, as available; if no date is available, put n.d.): inclusive page numbers (if there are no page numbers, put n. pag.). Medium of publication (Web.). The date you accessed the article (day, month, year).

#### **What it looks like:**

Mons, Andrew. "How to Influence Students." *Educator Weekly* 30 Sept. 2007: n. pag. Web. 12 Nov. 2008.

Roscher, Ellie. "Conscience, Niehbur, and You." *Theology Digest* 9 (2008): 3-8. Web. 4 Dec. 2008.

## Interview

### ***The order:***

Name of person interviewed (last name, first name). Title of interview (if interview is published as part of something else, put title in quotation marks. If it is independently published, put title in italics. If there is no title use descriptive name Interview with no quotation marks or italics. If you conducted the interview use Personal Interview or Telephone Interview or Online Interview) if important include the name of the interviewer (do not do this if you did the interviewing). Include any necessary bibliographic information (this will depend on the publication medium). Date of interview. Medium of publication (you won't have this if you did the interviewing).

### ***What it looks like:***

Brennan, Kevin. Online Interview. 1 May 2007.

Engler, Richard. Personal Interview. 12 Nov. 2008

Stern, David. Interview by Charlie Rose. *Charlie Rose*. PBS. WNET, New York. 9 Dec. 2008. Television.

## Book with an Author

### ***The order:***

Author's last name, first name. Title of the Book (in italics). Place of publication (city only): the publisher, the date. Publication medium.

### ***What it looks like:***

Main, Michael. *How to Impersonate Mr. Moss*. Minneapolis: Afton House Press, 2008. Print.

## Book with two or three (or more) authors

Same as above, but authors' names are listed as they are on the book. First author has last name first, the rest are first name, then last name.

### ***What it looks like:***

Harrison Butler, Dawn, Peter Watkins, and Kathryn Fetterly. *How to Teach Values Symposium*. New York: Random House, 2008. Print.

## Book with corporate author

Same as above, but name of the organization is treated as the "author." The name is listed "as is."

### ***What it looks like:***

Hill-Murray School. *Directing Ninth Graders to the Fieldhouse*. Saint Paul: H-M Press, 2009. Print.

## Graphic Novel

### ***The order:***

If the illustrator and author are the same, list it like a regular book. If multiple people are involved list primary for your research first (usually story writer – last name, first name, writer.). Title of graphic novel (in italics), List other collaborators in order from title page (identify each by "job"). Then list city (only): publisher, year of publication. Publication Medium.

### ***What it looks like:***

Hinds, Gareth. *Beowulf*. Cambridge, MA: Candlewick Press, 2007. Print.

## Article in a MONTHLY or WEEKLY magazine

### ***The order:***

Author's last name, first name. The title of the article (in quotations). The title of the magazine (in italics). Date it was published (day, month, year): inclusive page numbers. Medium of publication (Print.)

### ***What it looks like:***

Watkins, Peter. "How to Run a Marathon." *Tennis Magazine*. 19 Feb. 2007: 13-17. Print.

## Article in a Newspaper

### ***The order:***

Author's last name, first name. Title of the Article (in quotations). Newspaper Title (in italics) (if city of publication is not in the title put it in square brackets [], but do not put that in italics) date it was published (day, month, year (if there is an edition noted put it after a comma): section and page number. Publication medium.

### ***What it looks like:***

Belsen, Dout. "News from Schools Near Yo." *Pioneer Press* [Saint Paul] 22 March 2009: B2. Print.

Marzolf, Patrick. "Swimming: Love It or Leave It." *New York Times*. 9 Oct. 2008, late ed.: D12. Print.

## Film or Videotape or DVD

### ***The order:***

Name of film (in italics). Dir. Then director's name. You can include prominent performers ( use Perf. as lead-in – keep it to two or three), screenwriter (use Writer as lead-in), or producer (use Prod. as lead-in). Company that produced the movie, the year it came out. Publication medium (Film, Videocassette, DVD).

### ***What it looks like:***

*Gandhi*. Dir. Richard Attenborough. Perf. Sir Ben Kingsley, Candice Bergen, Edward Fox, Sir John Gielgud, Roshan Seth and Martin Sheen. Sony Pictures, 1982. Film.

*Moulin Rouge*. Dir. Baz Luhrmann. Perf. Nicole Kidman and Ewan McGregor. Bazmark Films, 2001. DVD.

## Digital File

### ***The order:***

Whatever the file is – site it the way you would that is listed above, then, list the publication medium as \_\_\_\_\_ file (PDF file, Microsoft Word file, JPEG file, etc). If you can't identify the file type, list it as Digital file.

### ***What it looks like:***

Hill-Murray School. "Starting Points for Research" *Student Handbook*. Saint Paul: N.p., 2009. PDF file.

Indigo Girls. "Closer to Fine." Indigo Girls. Sony, 1989. MP3 file.

## E-mail or letter sent to you

### ***The order:***

Name of the writer (Last name, First name). Title of the message (in quotation marks – if there is one). Description of the message including recipient (Message to the author – most of the time). Date (day, month, year). Medium of delivery (MS – letter is hand written, TS – letter is typed, E-mail – it was email).

### ***What it looks like:***

Watkins, Peter. “Values insights.” Message to Values. 20 Nov. 2008. E-mail.

Zobitz, Suzanne. Letter to the author. 8 Dec. 2008. MS.

## Lecture Notes

### ***The order:***

Speaker's name (Last name, first name). Title of presentation (in quotation marks, if there is one). Meeting and sponsoring organization (if appropriate). The location (place and city). Date (day, month year). Method delivered (Lecture, Reading, Keynote address, etc).

### ***What it looks like:***

Pendergast, Rick. "Rewards and Challenges of Integrating Social Service Teachings." Theology Class at Hill-Murray School. Hill-Murray School, Maplewood, 13 Feb. 2009. Lecture.

Pesches, Joseph. Education within the Benedictine Tradition. Hill-Murray School, Maplewood, 19 Aug. 2009. Faculty meeting.

***\*\*\*If any information is honestly missing- skip it, and move on to the next piece of the citation.***

## In-text Guidelines

### **Author's name in text:**

Card writes, “Ender dropped through the gate” (215).

### **Author's name not in text:**

After Bean finished, “Ender dropped through the gate” (Card 215).

### **Quote is its own sentence:**

What happened next was important. “Ender dropped through the gate” (Card 215).

### **Quote comes before text (with author's name):**

“Ender dropped through the gate” (215) allows Card to take the scene into a new direction.

### **Quote comes before text (without author's name):**

“Ender dropped through the gate” (Card 215) causes the scene to alter.

For other sources (non-authors) use the name of the speaker, the artist, the group, the corporate author. If there is no author, use the first obvious word of the title (“The Killing of Mr. X” would be “Killing” unless there is another authorless article with a similar word in it). In these situations, you will still use page numbers, if page numbers exist.