

Hill-Murray School

Monthly Donation Direct Payment Option

You can have your donations automatically deducted from your checking or savings account via an Automated Clearing House (ACH) Transaction.

The Direct Payment Plan (ACH) will help you in several ways:

- It saves time – fewer checks to write.
- Helps meet your commitment in a convenient and timely manner.
- It's easy to sign up for, easy to cancel.

Here's how the Direct Payment plan works:

You authorize donations to be deducted from your account each month. Your payment will be made automatically each month on the day you select. Your payment will appear on your checking or savings account statement. The authority you give to debit your account will remain in effect until you notify us in writing to terminate the authorization. The Direct Payment option is dependable, convenient and easy.

To take advantage of this service:

1. Complete the authorization form below and return it to us.
2. Attach a voided check for verification of all financial institution information (account number and routing/transit numbers). If you are unable to attach a voided check, please fill in your account number and routing number.

NOTE: Be sure to sign the form!

Authorization for Direct Payment

(Keep a copy for your records)

I authorize Hill-Murray School to initiate electronic debit entries for donation payments. Please debit the following account:

- Checking Account \$ _____/month
- Savings Account \$ _____/month

Withdrawal Date Options (select one) _____ 1st _____ 15th of each month, beginning _____ (list month and year).

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of the U.S. law. This authority will remain in effect until I have cancelled it in writing.

Your Name: (please print) _____

Financial Institution Name: _____

Account Number at Financial Institution: _____

Financial Institution Routing/Transit Number: _____

Financial Institution City and State: _____

Date: _____ Signature: _____

STAPLE VOIDED CHECK HERE

Return to: Hill-Murray School
Attn: Advancement Office
2625 Larpenteur Ave. East
Maplewood, MN 55109

If you have any questions or concerns, contact a member of the Advancement Department at 651-748-2410